

8.3

Non-symposium:

1. Booked the shelter for the welcome lunch, master students invited. Send faculty emails about the lunch
 - a. Bring sports to welcome picnic
 - b. Send a google sheets for carpool. See if a bus needed.
2. Send the whole department an email about symposium dates
3. Kickball game today
4. Safety inspection done

Symposium:

1. Vinny, Ryan, Jeremy need to send representatives to make sure they know the exact date of symposium.
2. We've got 18 representatives.
3. Scheduling coordinates need to assemble the abstract&resume book. Bring a test copy next meeting
4. There can be more postdoc poster judges.